



# Alberta Amateur Wrestling Association Procedures for Event Sanctioning

Updated: April 30, 2019

*Please note: The AAWA reserves the right to update this document at any time as required*

## **MEMBERSHIP: What does your AAWA membership & insurance cover?**

- Regular Training programs (practices, etc.).
- Use of Facilities (rental/other) – proof of insurance certificates available upon request
- Out of Province coverage when participating in Sanctioned events

Please note that this insurance is for AAWA member programs which are training and participating in amateur wrestling styles as recognized by Wrestling Canada Lutte. This includes Men's Freestyle, Women's Freestyle, Men's Greco-Roman & Women's Greco-Roman.

All registered programs need to be aware that if they participate in any activity beyond these styles that they do so at their own risk as the AAWA membership insurance is void in these cases. Of course, there are activities which are acceptable for use in cross-training for amateur wrestling (running, swimming, for example). These are generally commonly referred to in coaching instruction manuals. However, this does not include instruction of or competition/participation in other combative activities such as Judo, Jiu Jitsu, and so on. In particular, any participation in Mixed Martial Arts, or what is currently being referred to as "Ultimate Fighting" or any other related combative activity nullifies your AAWA Insurance coverage. If you are unsure, please consult AAWA for confirmation of what are and are not approved activities.

## **Sanctioned Events:**

The following are types of events where Individual AAWA membership and hence AAWA insurance covers members for participation in:

- Wrestling Canada Lutte National Championships
- AAWA Alberta Open, Junior Olympics, Elementary Festivals
- Trials and programming for the Alberta Winter Games, Arctic Winter Games, Western Canada Summer Games & Canada Summer Games
- Events hosted outside Alberta which are sanctioned by the recognized Wrestling PSO in that Province/Territory (recognized PSO = recognized by Wrestling Canada Lutte). **Insurance does not extend outside of Canada**
- Events (ie. practices, tournaments, camps, special events) which require Individual AAWA Memberships to participate

Please Note: *AAWA Membership insurance coverage is extended only for members of recognized AAWA member clubs and/or Independents who have paid their Annual AAWA Membership Fees.*

**NOTE: Events conflicting with the Alberta Open, Junior Olympics, Elementary Festivals and Rocky Mountain Wrestling Camp MAY NOT be sanctioned. Age division considerations & available officials will be taken into account when conflicts exist with AAWA programming**

## **Event Sanctioning**

Events sanctioned by Alberta Wrestling must adhere to ASAA High School rules or Wrestling Canada Lutte rules (as per the Wrestling Canada Lutte rule book [http://www.wrestling.ca/officials/rule\\_book.php](http://www.wrestling.ca/officials/rule_book.php) - youth wrestling modifications in Annex B) which establishes guidelines for safe and controlled participation in wrestling. To be sanctioned by the AAWA, the event must follow these guidelines, or approved amendments, including ensuring that **all participants in these events (coaches, athletes, officials) are members in good standing of the Alberta Amateur Wrestling Association.**

**All requests will be reviewed and accepted/declined by the Alberta Amateur Wrestling Association Executive.**

**In the case of conflicting events, the following will be used to determine if the event will be sanctioned:**

- Historical Precedence
- Availability of AAWOA officials
- Age Class Conflict
- Geographic distance between conflicting events
- Compatibility with the AAWA Strategic Plan

To assist with this process, this document has been produced both to outline the process for obtaining sanction for events, and also to clearly outline what is expected of sanctioned events.

Written requests for sanctions are required for all events where registered AAWA Members are participating as members. All requests for sanction are to be made using the **AAWA Request for Event Sanction Form** and sent to the AAWA office as noted on the form. Sanction forms are available on the AAWA website or from the AAWA office.

- Submissions after May 31<sup>st</sup> of the previous season will be subject to a \$25 late fee
- Submissions after May 31<sup>st</sup> of the previous season, which conflict with other events, will be subject to a \$75 late fee
- Events that are declined sanctioning will have their fee returned

Registered club programs are pre-sanctioned for:

- routine club activity such as weekly training/practices where wrestling coaching certification guidelines are met
- Clubs are not sanctioned for any activities (e.g. banquets) involving alcohol.

**RULES:** The rules for AAWA sanctioned events are those outlined in the current Wrestling Canada Lutte rule book. Rule modifications as endorsed either by the AAWA or ASAA for school events being sanctioned are acceptable.

### **Violations and/or Failure to Host Sanctioned Events**

- Failure to meet the requirements of AAWA sanctioning, as listed in this document, may result in the loss of hosting privileges
- Failure to host sanctioned events that appear on the AAWA website and calendar, without reasonable cause, may result in the loss of hosting privileges
  - If an event must be cancelled for any reason, please give as much notice as possible to the AAWA office at 780-415-0140 or aawaprogramdirector@gmail.com
  - Please include the reason for the cancellation and confirmation that you've contacted all other parties that had confirmed participation
  - The AAWA Executive may require additional information regarding the cancellation and may request such information at their discretion

**\*All decisions on hosting privileges will be reviewed and determined by the AAWA Executive\***

# AAWA - EVENT SANCTION REQUEST FORM

## PROCESS FOR SANCTIONING:

**REQUESTS FOR SANCTIONING MUST BE SUBMITTED BY MAY 31<sup>st</sup> OF THE PREVIOUS YEAR**

- It is the responsibility of the event convener for an event to have AAWA Sanctioning. **Only sanctioned events will be posted on the AAWA website and calendar and circulated, including events using ASAA rules (regional and championships events excluded)**
- The event convener will be notified by email when sanction request is received.
- Meet MINIMUM standards for events outlined on the following page, including:
  - Use AAWOA certified on-mat officials
  - Use the recognized Wrestling Canada Lutte rules OR approved rule modifications
- Events granted sanctioning by AAWA must include the following on their promotional materials (brochure, web-site, etc.: "This event is sanctioned by Alberta Wrestling (AAWA)"
- Following the sanctioned event, the event convener is asked to send the AAWA (aawaprogramdirector@gmail.com)
  - Complete copy of the event Individual and Team results (typed and website ready) **\*mandatory\***
  - Copy of Injury reports and disciplinary reports from the event

## Applicant Information:

Club Name: \_\_\_\_\_ Event Convener Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Contact Phone (home): \_\_\_\_\_ (cell) \_\_\_\_\_

Contact/Club Email: \_\_\_\_\_ Fax: \_\_\_\_\_

## General Event Information:

Event Name: \_\_\_\_\_ Year Last Held: \_\_\_\_\_

Location (city): \_\_\_\_\_ Event Date(s): \_\_\_\_\_

Number of Mats Being Run: \_\_\_\_\_

## Detailed Event Information (check all that apply):

- Event will use AAWOA Certified Officials \_\_\_\_\_
- All Albertan participants will be AAWA members. \_\_\_\_\_
- The event may have athletes from out of province compete/partake \_\_\_\_\_
- Event will be hosted under rules and safety guidelines as outlined by Wrestling Canada Lutte, or approved rule modifications where applicable. \_\_\_\_\_

I hereby request that the event described above receive sanction from the AAWA. I am aware that this request obligates me to follow the AAWA guidelines and requirements for hosting this event.

Signature: \_\_\_\_\_ Position: \_\_\_\_\_ Date: \_\_\_\_\_

AAWA use only:

Event Sanction is:  Granted  Rejected

Confirmed by: NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**AAWA Office Mailing Address:** 11759 Groat Road Edmonton, AB T5M 3K6  
Phone: 780-415-0140 / 780-993-1150  
email: aawaprogramdirector@gmail.com

# Tournament Hosting Guidelines for Hosting an AAWA Sanctioned Event

## MEMBERSHIP

For AAWA sanctioned events, all participants must be current members in good standing of the AAWA. Conveners are asked to ensure that all participants participating as a school team member have paid the \$10 per athlete/coach AAWA event fee. **Note, all ASAA-aged athletes competing in a club tournament, that are not competing for a member club, must be listed as an "Independent."** The AAWA will assist conveners confirming AAWA membership. **AAWA Clubs are responsible for ensuring that all individual members participating in such events are current AAWA members.**

## OFFICIALS

- To be an AAWA sanctioned event, the competition must be approved by both the AAWA and the AAWOA
- If the AAWOA is unable to provide officials for an event, the event will not receive sanctioning
- The AAWOA will assign officials to each event in the manner they deem appropriate
- In addition to the cost of officiating, additional costs such as transportation and accommodation may be required by the AAWOA
- ALL OFFICIALS WORKING AAWA SANCTIONED EVENTS MUST BE CURRENT MEMBERS OF THE AAWA and AAWOA.
- Officials may employ a skin check in the manner they deem appropriate prior to competition
- The following should also be available:
  - A designated area for the pairing masters with the appropriate number of tables and chairs
- The AAWOA can be contacted at the following email address: aawofficials@gmail.com

## FINAL REPORT

**Following the sanctioned event, the Tournament Convener is asked to send the AAWA (aawaprogramdirector@gmail.com)**

- Full DIGITAL complete copy of the event Individual and Team results typed and website ready
- Copy of Injury reports and disciplinary reports from the event

## VENUE

- The event convener is responsible for a safe competitive area. The immediate competition area is reserved for registered officials, registered coaches, competing athletes, and volunteers. If this is not the case, the competition will be halted at their discretion until the problem is rectified.
- In an effort to ensure a safe competition area, **ALL SPECTATORS** are expected to remain in the designated spectator area. A maximum of 2 coaches per athlete will be permitted to be mat side, in their designated corner, during the competition. The coaches must be registered members in good standing with AAWA.
- The venue must provide for adequate space for all competition surfaces and allow for adequate protection area outside the competition circle on each mat, and also allow for enough space between mats. Mats should not be placed in such a way that the competition circles are too close – a meter apart is a suggested bare minimum, two meters preferred. The mats must also not have any dangerous projections or objects nearby – pillars, bleachers, and so on.

## MATS

- All mats used for the competition should be wrestling mats manufactured for wrestling and in good repair. For competitions, mat sections should be joined using mat tape or a like product. There must be an adequate protection area around each mat.
- For health purposes, the Organizing Committee is responsible for washing the mats with a 10% bleach solution or like product prior to the event, at the end of each day for multiple day events, and between wrestling sessions if applicable. Each mat should have a supply of labelled bleach/water (10% bleach) or like product in a spray bottle (if volunteers are cleaning blood off of the mats, rubber gloves are recommended).
- **The gym must be laid out in such a way as to allow for good visibility for the spectators and to allow for adequate crowd control, and lastly to allow Medical Staff an adequate view of the competition areas.**
- As part of the pre-event inspection, the officials and convener shall inspect all mats. Any concerns are to be addressed before the competition is allowed to start.

## WEIGH-INS

Events may use either supervised weigh-ins at the event or coach-reported weigh-ins prior to the event. In the case that an athlete's weight is in question, the head official and the event convener have the authority to check the weight of the athlete prior to or during the competition. If deemed unsafe, that athlete may be disqualified from the competition. **Coaches are asked to employ skin checks for all at-home weigh-ins.**

## WEIGHT LOSS

Conveners are reminded of the WCL Excess Weight Loss Policy. This policy is to be followed at all AAWA sanctioned events. For weight loss policy, please go to the Policies section of the Wrestling Canada Lutte web site [www.wrestling.ca](http://www.wrestling.ca). The Wrestling Canada policy is noted in the Wrestling Canada Lutte Rulebook. The following is an excerpt: "The use of plastic bags, saunas or any form of artificial weight loss is strictly prohibited at the Bantam Festivals and U17/U19 National Championships....."

## MEDICAL SUPPORT

Tournament Conveners are to have trained medical personnel on hand and access to a phone & contact numbers for medical personnel).

This may include 1 or more of the following: Athletic Therapist, Paramedic, Nurse, Doctor

## PRE-EVENT & FACILITY WALK THROUGH CHECK SHEET

### OUTSIDE:

1. Does the parking lot surface and/or drop off area appear adequate, well lit, (if your activity will be held after dark) and free of any dark areas and pot holes Yes No

### INSIDE:

2. Are there any obvious trip and fall hazards? (i.e. torn carpet, wet floor in restrooms or elsewhere in the facility, poor lighting, non-highlighted steps) Yes No

3. Are all exits clear and well marked with lighted signs? Yes No

4. Are the signs in working order? Yes No

5. Are all required exit doors unlocked? Yes No

6. Do all fire extinguishers have visible signage and current inspection tags? Yes No

7. What is the visible general condition of any bleachers that may be used during your event? Good Fair Poor

8. Are the areas that your organization may require access to open, including first aid areas? Yes No

9. Are areas that your organization will not require access to locked or otherwise secure? Yes No

10. Are dressing rooms, if required, clean, well lit, and secure? Yes No

11. Are the first aid rooms available, clean and stocked? Yes No

12. Have local emergency medical services been notified? Yes No

What is the anticipated emergency vehicle response time to the facility? \_\_\_\_\_ Minutes

13. Is the PA system in good working order? Yes No

14. Are emergency lights in working order? Yes No

Has an emergency plan been implemented and discussed with all staff and volunteers? Yes No

Are signs posted? Yes No

15. Arrangements made about how to close the facility and who is responsible for this being established? Yes No

Have tear-down arrangements been made? Yes No

16. What is the general condition of supplied protection equipment? (i.e. padding, mats, etc.) Good Fair Poor

17. Are restricted area, caution, etc. signs posted and visible? Yes No

18. Has all event set-up equipment been stored and secured properly away? Yes No

19. If temporary changes were made during the set-up of an event (i.e.: all mats secured to wall, if doors were taken off to bring in equipment have they been properly installed back to working order), were these changes returned back to their proper working and safe condition? Yes No

20. Have all of Wrestling Canada Lutte /ASAA/AWA rules and regulations been reviewed and implemented?

Yes

No

Signature of Coach \_\_\_\_\_ Date \_\_\_\_\_

Signature of Head Official \_\_\_\_\_ Date \_\_\_\_\_